

Plant Controller

This position serves as a business partner leading all finance and accounting activities for a dynamic, fast growing firm in the Fox Valley. The Plant Controller serves as a member of the management team to ensure the appropriate controls exist and that the facility is compliant with all policies and requirements. Will provide financial analysis on budgets and monthly forecasts along with variance analysis to management. Prepares and files accurate tax statements. Works to identify savings opportunities to reduce the plant's total delivered cost.

Duties:

- Financial Analysis: Prepares financial analysis for new projects and "What if scenarios"
- Reporting: Manage the company's financial reporting to include monthly close, year end close, financial statement preparation, cost accounting, lean methodology, inventory accounting, etc.
- Cost Accounting: Analyze and report on daily production, raw material yields, expense budget variances, etc. Develops cost estimates for new product initiatives based on special runs or reasonable assumptions.
- Fixed Asset Accounting to include capital project reviews, asset capitalization, idle asset reporting and physical inventory.
- Budgeting: Prepare/supervise yearly budgets consistent with organization goals. Prepare and distribute monthly variance report/analysis to the management team. Advise management with budget risk and opportunities.
- Audits: Help facilitate internal, external and governmental audits.
- Tax Statement Preparation: Coordinate and lead the process for the preparation, review, and filing of tax statements for federal, state and local agencies. Serves as the company's tax liaison regarding all tax requirements and related issues with outside firms. Seeks tax credits and incentives to benefit the company's operations.
- Controls: Establish and maintain effective internal control procedures and systems.
- Inventory Management: Reconciles inventory balances, identifies aging material issues and coordinates periodic physical inventories.
- Productivity Planning and Tracking: Assist management in identifying and quantifying conversion productivity projects.
- Financial Tracking: Track the progress of all business initiatives and continuously identifies opportunities to improve profitability of the business. Provides forecasting reports to management.
- Financial Accountability: Assist Management in driving financial and operational accountability throughout the organization. Maintain relationship with company lenders and manage reporting and cash flow management.
- Risk Management: Coordinate and manage various agreements (lease, supply and customer agreements) in line with company goals and expectations.
- Team Leadership: Provides leadership and direction to the company's finance team to drive business financial goals.

Requirements:

- Bachelor Degree in Accounting
- Minimum of 7 years' experience in manufacturing plant and cost accounting
- Strong attention to detail
- Ability to professionally communicate with other department personnel
- Ability to work under pressure and multi-task
- CPA preferred

Applications:

Interested candidates should send their resume and qualifications in confidence to:

Roberts, Ritschke, & Tyczkowski, Ltd.
P.O. Box 679
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